



NOTICE TO PROCEED

29 AUG 2023

TWIN LAKES HOTEL INC.
Dayap Itaas, Laurel, Batangas

Attention: ROWENA R. SAMONTE

Gentlemen/Mesdames:

We wish to inform you that your contract procured through Negotiated Procurement - Lease of Real Property and Venue for the **Lease of Venue for the Conduct of Capacity Building for the Department Heads and Technical Staff in Updating all Sectoral Database as Inputs to Plan Updating for City Planning and Development Office** under Lease Contract No. **100-23-05-1300** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO 
City Administrator

Conforme: ROWENA R. SAMONTE
Authorized Representative
TWIN LAKES HOTEL INC.

Date: 8/29/2023